

GOVERNMENT OF ANDHRA PRADESH
HEALTH MEDICAL & FAMILY WELFARE DEPARTMENT

Order No.141 /COVID-19/2020-21, Date: 09 .01.2022

COVID INSTANT ORDER —141

Sub: HMFWD-COVID19- establishment and running of Covid care centres- Reiterating the guidelines issued from time to time in management of CCCs —reg.

Ref:-1. Covid instant order 41 dated 28.04.2020

2. Covid instant order 95 dated 23.04.2021

In order to manage asymptomatic and mild symptomatic covid positive patients and to reduce the burden on the Covid hospitals (so as to enable them to provide critical care and specialty care to those who need them), Covid Care Centers (CCC) were established in all the districts. Detailed instructions were issued in the covid instant order 95 dated 23.04.2021. However, many officers identified for CCC management might have changed/transferred and to the benefit of all CCC nodal officers, the guidelines are reiterated as below.

1. Every district should maintain minimum of 5000 beds under CCCs apart from village level CCCs.

2. Every district should appoint senior district level gazetted officer, as district CCC nodal officer and his/ her name and phone number should be prominently displayed and informed to all wings of covid management and public.

3. The Covid care centres shall provide services to asymptomatic and mild symptomatic patients and those who cannot maintain home isolation.

Building: The district administration should identify CCC premises which have proper ventilation, proper setbacks, wide passages, proper compound wall, separate entry & exit and adequate fire safety measures. Every CCC should have adequate number of toilets, adequate area for movement of ambulance and access to road. The identified CCC should be near to the Covid hospital, and not more than 20-minute drive from a Covid hospital. The CCCs should have dedicated ambulances with drivers in three shifts to shift the patients (if needed) to attached Covid hospitals.

Personnel: All the CCCs should have dedicated nodal officer(gazette or senior Officer) to oversee all the logistic arrangements and amenities to inmates. Every CCC should be allocated with Medical officers to work in three shifts. staff nurse/para-medicals for providing medical examination and recording of vitals of all the inmates. The dedicated sanitary staff (one for every 30 beds) should be deployed. Staff who rendered their services in CCCs may be re engaged as they

are familiar to facility and nature of work.

Patient amenities: Each inmate should be given a welcome kit consisting of new bucket, mug, water bottle, new toothpaste, brush, comb, hand sanitizer, dust bin with trash covers, soap and masks. The inmates should be provided food as per menu enclosed. District administration should make necessary diet supply arrangements for food and water supply.

Triage facility: Each CCC should have triage facility with mobile x-ray, lab for complete blood picture, Pulse oximeter, BP apparatus and non contact thermometer. All the positives on reaching the CCC should be investigated for above and admitted to CCCs as per admission protocol.

Medical management: All the patients/inmates should be examined on daily basis and the vitals to be recorded. If any patient vitals are not stable such patients to be shifted immediately to the attached Covid hospitals. The CCC in-charge nodal officer should ensure that the patient is properly transported by ambulance and admitted into Covid hospital. Certain patients may have long term comorbidities. For them Such medicines can also be procured and supplied.

All the medicines required should be adequately supplied and dispensed to inmates throughout their stay in CCCs. Patients should be advised to continue the medication if they are on medical advice apart from Covid infection.

Sanitation: All the CCCs should have sanitation tie up and cleaning should be done three times in day. The sanitary staff should be provided with adequate quantities of sodium hypochlorite solution/Lysol to disinfect the premises and toilets. Required brooms and sanitary items to be procured and supplied. The sanitary staff should be provided PPEs, gloves, N95 masks and hand sanitizers as per need and medical waste disposal to be tied with biomedical waste management firms. The waste to be treated with 1% sodium hypochlorite solution before disposal.

Help desk: Every CCC should be equipped with computer, printer and internet facility and two land line telephone connections. Help Desk Managers should be positioned in three shifts at all CCCs and daily vitals to be updated.

Online management

- New CCC can be Created in JC login by using below link:
http://dashboard.covid_19.ap.gov.in/covid_health/admin/
- After creating new CCC from JC login. User Name & Password credentials will be sent by SMS to Nodal Officer & In charge Medical Officer
- By using below link CCC nodal officers can login to CCC by entering User Name & Password http://dashboard.covid19.ap.gov.in/covid_health/admin/
- After login into CCC. In first step BED MAPPING should be done by assigning bed numbers, ward numbers. floor numbers and block numbers. All the bed details are to be entered to reflect the total bed availability.

- After completion of BED MAPPING, they need to Click on ONE TIME DATA ENTRY COMPLETED button.
- After completion of above process, options will be enabled for admitting positive patients
- Positive patient can be admitted by using *SAMPLE ID or AADHAAR or REGISTERED MOBILE NUMBER*.

If any patient visits with HRCT report. the in-charge medical officer and Nodal officer should verify the relevance and if satisfied, triage the patient and admit.

- After admission patients' data will be visible in IN PATIENT REGISTRY
- Health Vitals should be recorded on daily basis and updated online. All patients' vitals to be recorded and updated. MOBILE APPLICATION is also available for CCC vitals updation.
- After completion of 7 days from Admission, if no symptoms are seen, the. Patient shall be discharged from CCC with proper address for follow-up.
- After patients are discharged from CCC, Patient data will be pushed to PHC/UPHC MO login as per the address given at discharge time. They shall be monitored for 7 more days
- All inmate details should be uploaded online and Bills should be preferred to the extent of patient details available online to avoid audit objections.

Keeping in view the total active cases in the districts, District Collectors are requested to ensure that 20% of active cases may be managed at CCCs and accordingly enhance the beds and facilities in CCCs accordingly. This shall be dynamic and shall be done with proper coordination.

Encl: Menu for CCCs

Principal Secretary to the Government

To

All Collectors and District Magistrates in the state

All DMHOs in the state

All the Covid hospital superintendents in the state

. All the CCC district Nodal officers in the state